



Job Description

Programs – Summer Days Camp Director – Sylvania Recreation Corp. (SRC)

Full Time Position: Weekdays

Overall Responsibilities:

Assist the Program Director with administrating the Summer Days Camp and overseeing the Camp Counselors.

Characteristic Duties:

1. Maintain weekly hours as scheduled, approximately 40 hours per week. Exact days and times to be determined in line with the daily schedule of camp.
2. Must be able to work in a team environment, enjoy interacting with children, energetic, and outgoing.
3. Must have frequent contact with the Program Director and the other Camp Counselors.
4. Responsible for the daily supervision of campers and counselors at Sylvania Recreation's Summer Day Camp.
5. Must be able to administer various activities and field trips.
6. Will be responsible for overseeing multiple campers at a time.
7. Individual must have experience with the supervision of staff as well as children between the ages of Kindergarten – 5th grade.
8. Must be able to address and diffuse any conflict between campers or counselors.
9. Required to be on feet for extended periods of time.
10. Must be able to follow weekly lesson plans given by the Program Director. Also must be able to adjust them when needed.
11. Must have a valid driver's license
12. Ability to help supervise weekly field trips.
13. Must be able to implement daily program activities.

Supervision Received: Senior Program Director – Assistant Program Director