

SYLVANIA RECREATION CORPORATION

JOB DESCRIPTION

SEASONAL CONCESSION STAFF

JOB SUMMARY: Responsible for the daily duties of the concession stand including but not limited to: food prep, customer service, cash handling, inventory control, merchandise and supply restocking and facility upkeep.

SUPERVISION: The Seasonal Concession Staff will report directly to the SRC Concession Manager.

QUALIFICATIONS: responsible, courteous, good communication skills, accurate cash handling skills, good work ethic and ability to work without close supervision. Must possess a sense of pride and accomplishment with ones work

DUTIES AND RESPONSIBILITIES:

1. Food prep and service in accordance with Health Dept. regulations and guidelines.
 - a. Correctly operating all foodservice equipment
 - b. Proper food handling procedures.
2. Cash handling
 - a. Accurate count of start up and ending monies.
 - b. Accurate change counting.
 - c. Accurate sales transactions.
3. Communicate with other staff and customers in a courteous and professional manner
4. Inventory control
 - a. Complete weekly inventory sheets.
 - b. Daily restocking of merchandise.
5. Facility Upkeep
 - a. Daily and continuous cleaning of concession stands and equipment
 - b. Daily trash removal from concession stands
6. Any other related duty as assigned by the Concession Manager

COMPENSATION

Work hours are determined by scheduled events, leagues and programs which may decrease in the event of inclement weather with the wage as outlined by company policy. Must be available to work evenings, holidays and weekends.

CENTENNIAL TERRACE & QUARRY

JOB DESCRIPTION

SEASONAL CONCESSION STAFF

JOB SUMMARY: Responsible for the daily duties of the concession stand including but not limited to: food prep, customer service, cash handling, inventory control, merchandise and supply restocking and facility upkeep.

SUPERVISION: The Seasonal Concession Staff will report directly to the Centennial Terrace & Quarry Concession Manager.

QUALIFICATIONS: responsible, courteous, good communication skills, accurate cash handling skills, good work ethic and ability to work without close supervision. Must possess a sense of pride and accomplishment with ones work

DUTIES AND RESPONSIBILITIES:

1. Food prep and service in accordance with Health Dept. regulations and guidelines.
 - a. Correctly operating all foodservice equipment
 - b. Proper food handling procedures.
2. Cash handling
 - a. Accurate count of start up and ending monies.
 - b. Accurate change counting.
 - c. Accurate sales transactions.
3. Communicate with other staff and customers in a courteous and professional manner
4. Inventory control
 - a. Complete weekly inventory sheets.
 - b. Daily restocking of merchandise.
5. Facility Upkeep
 - a. Daily cleaning of concession stands and equipment
 - b. Daily trash removal from concession stands
6. Any other related duty as assigned by the Centennial Terrace & Quarry Concession Manager

COMPENSATION

Work hours are determined by hours of operation and scheduled special events which may decrease in the event of inclement weather with the wage as outlined by company policy. Must be available to work evenings, holidays and weekends.

CENTENNIAL TERRACE AND QUARRY

JOB DESCRIPTION

SEASONAL MAINTENANCE STAFF

JOB SUMMARY: These employees will be involved in all facets of the daily maintenance operations including but not limited to: equipment operation and maintenance, event set up and tear down, trash removal and facilities maintenance. Employees must also be able to interact with patrons and other staff and carry themselves in a professional and courteous manner.

QUALIFICATIONS: Good work ethic and ability to work without close supervision, ability to lift 60 pounds, valid drivers license. Must possess a sense of pride and accomplishment in ones work.

DUTIES AND RESPONSIBILITIES:

1. Equipment operation and maintenance
 - a. Operation of equipment to maintain the entire facility
 - b. Operating all equipment in a safe and appropriate manner to ensure the safety of all patrons and employees.
 - c. Report any equipment problems to the supervisor immediately.
2. Event Set Up/Tear Down
 - a. Setting up and tearing down tables, chairs and any other necessary equipment as needed per event
3. Trash Removal
 - a. Keep entire facility trash and litter free.
4. Facilities Maintenance
 - a. Any related duties assigned by the Centennial Terrace & Quarry Manager for the overall maintenance of the facility.

COMPENSATION

20-40 hours per week with the wage as outlined by company policy. Must be available to work evenings, weekends and holidays.